

# WORK ORDER

Job # \_\_\_\_\_

\_\_\_\_\_  
Date Ordered

**PLSS, LLC**  
**Palmberg Land Surveying Services, LLC**  
901 W. Mary St. Garden City, Ks 67846  
Garden City Office: 620-277-2002  
Ashland Office: 620-255-9530  
duane@plss-ks.com https://plss-ks.com

Ordered by: \_\_\_\_\_

Phone (O) \_\_\_\_\_

(H) \_\_\_\_\_

Bill to: \_\_\_\_\_

(M) \_\_\_\_\_

(email) \_\_\_\_\_

Needed by: \_\_\_\_\_

Project Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Is estimate required prior to service? Yes \_\_\_\_\_, No \_\_\_\_\_

Quote \_\_\_\_\_

## Services Requested:

☐

ALTA Survey

Special Instructions

☐

Subdivision Plat

\_\_\_\_\_

☐

Boundary Survey

\_\_\_\_\_

☐

Topographic Survey

\_\_\_\_\_

☐

Mortgage Survey (Including Boundary)

\_\_\_\_\_

☐

Site Survey

\_\_\_\_\_

☐

Flood Elevation Certificate

\_\_\_\_\_

☐

Construction Staking


## Terms:

The Client(s) understands that this is only an estimate and is subject to change. However if the scope of the project should change, and the estimate is to be exceeded, the Client(s) will be notified and asked if they wish for the Surveyor to proceed with the remainder of the work. If the Client so chooses for the project to continue, a new contract will be executed. The Client(s) understand that 50% of the estimated cost is due prior to beginning of work to be performed. The client(s) also understands that even if they choose to cease this contract that they still owe the remainder of the unpaid portion of the bill. The final payment for services rendered is due upon completion of the project or a cease order by the Client(s). The balance of the unpaid bill is subject to a 10% late fee beginning 15 days after completion of project and every 30 days thereafter.

I (We), the undersigned Client(s), have read, understand and have indicated the type of service to be performed. I, (WE) also understand and agree to abide by the terms of this contract.

\_\_\_\_\_  
Authorized by:

\_\_\_\_\_  
Date: